

November 2015

INCENTIVE 1 - COMPLETION FORM



**FORM 1B
BUILDING DESIGN INCENTIVE - COMPLETION FORM**

This form (Form 1B) records the completion of work done under Building Design Incentive, and triggers payment to the design consultant. This form is to be submitted to the Mullum Creek Design Review Committee (DRC) by the design consultant.

DRC Contact Details:

Email: mullumcreek@haarchitecture.com.au

Phone number: (03) 9480 0605

(i) Notification of completion

This section of the form is to be completed by the building design consultant, verifying that work under the Building Design Incentive has been completed and the required documentation forwarded to the DRC.

Designer/Architect

Lot No.

Purchaser

Design work completed under Building Design Incentive

Electronic copies of building design proposal attached

Electronic copy of opinion of probable order of cost attached

Invoice for work completed to the value of \$7,000 (ex GST) addressed to Mullum Pty Ltd

Date

Signature
(Architect / Designer)

(ii) Endorsement for payment (OFFICE USE ONLY)

To be completed by the Design Review Committee (DRC) to trigger payment for design service.

Date

Signature
(Design Review Committee representative)